



Cricklade Development Foundation Limited

A Community Land Trust | *Enhancing our Community*

Email: contact@crickladefoundation.org.uk

Annual General Meeting

Tuesday, 31 March 2020
(deadline for voting by email)

Director participants: Ruth Szybiak (Chair); David Tetlow (Treasurer); Terri Robertson (Secretary); Allan Heneghan; Tim Norman and Bob Jones

Member participants: Ray Tetlow, Alan Robertson, Julie Norman and Tony Ellis

IMPORTANT NOTE: The AGM was originally scheduled to be held at Cricklade Town Hall on the 31 March 2020. Both members and the general public were invited to attend. However, due to government measures introduced to tackle the Covid-19 virus outbreak, the meeting was cancelled. The Directors therefore agreed that it should go ahead in accordance with rule 8.13, by 'suitable electronic means' – which in this case, was agreed as electronic mail (email). The membership was advised accordingly, all relevant paperwork circulated, and a deadline set of the 31 March 2020 for them to submit their respective votes.

1. Apologies for not taking part

None received; all members participated

2. Minutes of the General Meeting held on 28th August 2019

The minutes, having previously been circulated to members, were APPROVED without amendment.

3. Chair's Report and Annual Accounts

Both the above documents were circulated to the membership for consideration.

a. The Chair's report was received and NOTED.

b. The Accounts and Balance Sheet for the accounting period to 30 September 2019 were NOTED.

4. Professionally Audited Accounts

In accordance with Rule 35.6, Members should vote annually at the AGM to decide whether to have an audit carried out by a registered auditor or to have unaudited accounts. Cricklade Development Foundation Limited is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Members unanimously RESOLVED to support the recommendation not to require the Society to obtain an audit of its financial statements for the accounting period ending on 30 September 2020 in accordance with section 476 of the Companies Act 2006 and section 84 of the Co-operative and Community Benefit Societies Act 2014.

5. Appointment of an Independent Financial Examiner

In light of the previous decision, and in acknowledgement of their responsibilities for complying with the requirements of the Companies Act 2006 and the Co-operative and Community Benefit Societies Act 2014 with respect to accounting records and the preparation of financial statements, Members unanimously RESOLVED to appoint John Harman as an Independent Financial Examiner for the examination of its financial statements for the accounting period ending on 30 September 2020.

6. Appointment of a Retiring Director

In accordance with Rule 18 one third of the Directors must retire and seek re-appointment. The original subscribing Directors were Allan Heneghan, Ruth Szybiak and David Tetlow. Having drawn lots, David Tetlow retired at this Annual General Meeting and wished to seek reappointment as a Director of the Society.

Accordingly, the Membership unanimously RESOLVED to reappoint David Tetlow as a Director in accordance with Rule 17.2.1

7. Appointment of Co-opted Directors

In accordance with Rule 17.2.2 Bob Jones, Tim Norman and Terri Robertson were appointed as Directors of the Society on 3 October 2018 until the Annual General Meeting. They now wished to seek reappointment as Directors.

Accordingly, the Membership unanimously RESOLVED to reappoint Bob Jones, Tim Norman and Terri Robertson as Directors in accordance with Rule 17.2.1.

8. Interest Payable on Shares

In accordance with Rule 31.2, the Directors may decide to pay interest on Shares. As trading has yet to commence, the Members unanimously RESOLVED that no such interest should become due or payable.

9. AOB

Tony Ellis recorded his thanks for the hard work conducted by the Committee.

Terri Robertson
Secretary