



# Cricklade Development Foundation Limited

A Community Land Trust | *Enhancing our Community*

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**Notice of Annual General Meeting**  
**Tuesday, 12 November 2024 at 7.00pm**  
to be held at  
**Cricklade Town Hall, High Street, Cricklade**

## AGENDA

1. Introduction and apologies for absence
2. Minutes of the Annual General Meeting held on the 7 November 2023 have been circulated.  
  
It is proposed they are accepted as a true record of the meeting.
3. In accordance with Rule 8.4, which sets out the requirement to hold an Annual General Meeting, members to:
  - a. Receive and note the Chair's report
  - b. Receive and note the Accounts and Balance Sheet for the accounting period to 30 September 2024

4. In accordance with Rule 35.6 Members shall vote annually at the AGM whether to have an audit carried out by a registered auditor or to have unaudited accounts.

The proposed resolution is that members do not require the Society to obtain an audit of its financial statements for the accounting period ending on 30 September 2025 in accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014.

5. Subject to the previous resolution being passed then Members acknowledge their responsibilities for complying with the requirements of the Co-operative and Community Benefit Societies Act 2014 with respect to accounting records and the preparation of financial statements.

To meet these responsibilities the proposed resolution is that the Society should appoint Mr John Harman as an Independent Financial Examiner for the examination of its financial statements for the accounting period ending 30 September 2025.

6. Appointment of Retiring Directors - in accordance with Rule 18 one third of the Directors must retire and seek re-appointment. Two directors represent a third of the total number of directors. A retiring director shall be eligible for re-election. It is the turn of Terri Robertson and David Tetlow to retire at this Annual General Meeting and seek reappointment as Directors of the Society.

It is proposed that Terri Robertson and David Tetlow are reappointed as Directors in accordance with Rule 17.2.1

7. Appointment of a Co-opted Director - In accordance with Rule 17.2.2. Tina Jones was appointed as a Director of the Society on the 26 August 2024, and she now seeks reappointment.

It is proposed that Tina Jones is reappointed as a Director of the Society in accordance with Rule 17.2.1

8. In accordance with Rule 31.2, and having regard to CDF's financial circumstances, the directors may decide to pay interest on Shares.

It is proposed to pay interest effective from the 1 April 2024 at the level of 2% on eligible shareholdings i.e. £2,500 and above, and that the decision of what interest to pay in the future will be taken by the Directors in accordance with Rule 31.2.

9. Members questions

**Terri Robertson**  
**Secretary**

